

Atlantic Technical College and Technical High School

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Hello ATC Students and Families,

I am excited to be welcoming everyone to the new school year, both those of you who are new to ATC, and our returning upperclassmen. As we begin the transition back to in-person learning from eLearning, a growth mindset will be essential for all members of the ATC community to provide support and encouragement which will empower all students to strive to reach their full potential.

Below, is some important information about the start of the new school year.

Morning Procedures: School begins at 7:05 with the first bell ringing at 7:00

- Breakfast begins at 6:35 a.m. There should not be any students on campus prior to this time. Both breakfast and lunch at the kiosk is free for all high school students. The kiosk is located near the bookstore
- Parent drop off is in front of the high school building (Banks Road entrance) or at the flagpole loop in the front of the school (Coconut Creek Parkway entrance); please pull all the way forward before your child leaves the vehicle.
- Students who are not in their period one classroom at 7:05 need to report to Portable 14 for a late pass. Students who are late more than one time each quarter will receive a detention, five or more late arrivals in a quarter will lead to a referral.

Afternoon Procedures: Dismissal is at 1:50

- Parent pick up is the same as drop-off.
- Students are only permitted to stay after school if they are participating in an official club activity/meeting or program such as Academic Enrichment Program (Tuesday & Thursday 1:50-3:20), Learning Commons (Monday & Wednesday until 4:00) or Detention (Tuesday & Thursday 2:15-3:15).
- All students must be off-campus no later than 4:00.
- The Activity Buses operate Monday-Thursday. They leave campus at 3:30 and drop students at depot stops, normally the public elementary, middle or high school closest to home. On Friday, there is no activity bus and the campus gates close at 4:30.

Back-to-School Forms

- All Back-to-school forms are required to be completed online within the first 10 days of school. Parents are encouraged to review the Code of Student Conduct Handbook and **complete the required forms by accessing the Back to School Forms link** found on the Broward Schools webpage at:
<https://www.browardschools.com/backtoschool-onlineforms>

- Even though breakfast and lunch in the kiosk is free for all students, we encourage all families to apply for free and reduced lunch as this has other benefits including free PSAT, SAT, and ACT tests, free college applications, and increased school funding among other things. The 2021-2022 online multi-child application is located at Myschoolapps.com website.
- Please complete the forms as soon as possible, but within the first two weeks of school. The Learning Commons will be available August 31st from 4:00-6:00 if you need Internet access.

Student Parking

- Students who will be driving their own or a family car must apply for a parking sticker (\$15.00). The application is available in Portable 14. All high school students must park in the SW lot directly in front of the high school building. Any vehicle without a valid parking sticker is subject to towing.

Laptops

- ATC will have one-to-one laptops this year. Students may choose to use their own device, or they may be assigned a district device. Whichever is chosen, the device must be brought to school each day as it will be utilized during classes. If your student has a device, either their own or a previously assigned district device, please bring it beginning the first day. If a district device will be needed, paperwork will be sent home with the student for a parent/guardian signature, then the student will be assigned a laptop.

Safety and Security Information

- We have several enhancements for safety and security:
 - Locks on the doors of the high school building are designed to remain locked at all times.
 - We have two School Resource Officers.
 - There are pull down window shades on all doors.
 - There is an enhanced, digital camera system that is fully monitored by school personnel.
 - We will be conducting monthly Code Yellow/Red drills as well as fire drills.
- Uniforms and ID's
 - Students are required to be in uniform from day one. As this is an adult college campus it is essential that we know who our high school students are. Please see our website for additional uniform information.
 - ID's are required to be worn by all staff, high school students and adult students. ID's for 2021-2022 will be given to all students the first week of school.
- Visitors
- All visitors to the high school, including those signing a student out early, must report to Portable 14.
- COVID Procedures
 - At this time, face coverings are mandatory. This is subject to change depending on BCPS policy and procedure adjustments. According to BCPA Policy 2170:
 - Proper wearing of an approved face covering, means the face covering should cover both the nose and mouth of the person and should fit snugly against the sides of the person's face with no gaps.
 - A face covering is required while at or inside a school campus, district facility, a vehicle owned, leased or operated by The School Board (bus) or a school/district sponsored activity. This includes during change of classes even if it involves use of outside areas.
 - Face covering may be removed during breakfast and lunch while the student is actively eating or drinking.

- Face covering types permitted include:
 - Commercially produced surgical masks
 - Cloth face masks that have two or more layers of washable, breathable fabric. The U.S. Center for Disease Control has issued instructions on how to make a cloth face covering at:
 - <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-make-cloth-face-covering.html>
- Face coverings NOT permitted include:
 - Face masks that are made of fabric that makes it hard to breathe, for example vinyl
 - Face masks that have inhale/exhalation valves or vents
 - Gaiters
- COVID Exposure
 - Fully vaccinated students who do not have any symptoms will not have to quarantine.
 - Unvaccinated students who do not have any symptoms may return to school after 7 calendar days (from last day of exposure) after receiving a negative PCR result (test must occur on day 5 or later) OR may return to school after 10 calendar days (from last day of exposure) without testing.
- Students who test positive for COVID
 - If no symptoms, student may return to school after 10 calendar days have passed since the date of the positive test.
 - If the student has symptoms, the student may return to school after 10 calendar days have passed since the symptoms began or date of the initial test AND at least 24 hours have passed with no fever without the use of fever-reducing medications AND other symptoms have improved.
- Broward County Public School will be partnering with the Broward Health Department to offer the COVID Pfizer vaccine on campus. Detailed information, including parental consent forms for those under 18, will be given at a later time.

Thank you for your attention to some of the details as we begin our new school year. Please visit our school website <https://www.browardschools.com/atlantictechhigh> for additional information and throughout the school year for updates. I look forward to meeting you at our Open House which will be on **August 31st at 6:00.**

Warm Regards,
Vicky LaPorte
 Vicky LaPorte,
 High School Administrator



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